INSTRUCTION FOR GRANT APPLICANTS

ECBA is soliciting requests for research funding this fall, with award determinations made in November and awards dispersed in December 2018 for use in calendar year 2019.

The total amount of the grant to be awarded is $3000.

THE DEADLINE FOR APPLICATIONS IS November 24th 2018.

The committee will consider requests for support for student projects (undergraduate summer employees/ graduate student); for equipment/supplies for distinct research projects; "seed money" to provide investigators the opportunity to collect preliminary data; and "add on" funds to combine with other funding sources to continue present research. We welcome separate discrete project proposals and requests that identify pieces of ongoing research programs where additional funds can accomplish an objective of a larger program. Grant funds may be used for supplies, equipment, salaries, travel, or other appropriate uses by the recipient.

 As a nonprofit organization, ECBA does not pay overhead on funded research grants.

Proposal Submission Criteria

1. Proposal should briefly outline the objective and a plan of work, to be completed **within one year of funding**, and a justification for the proposed work. If intended as "seed money," the proposal should clearly state how the funds will enable the investigator to secure additional funding for project continuation. **Electronic submissions will ONLY be accepted.**
2. Proposal must indicate how results will be disseminated if grant is funded. An acknowledgment of ECBA support should be included in any presentations or publications resulting from the research.
3. The proposal should be no more than **3 pages** (excluding contact page, references and CVs), and arranged in the following format:
    a) **Contact Information**: name, address, e-mail, and telephone of investigators(s) and title/affiliation of investigator
    b) **Specific Aims**: Brief description of the specific aims of the study (2- 3 sentences)
    c) **Research Plan**: description of research to be carried out in accessible language, abbreviations defined (if used)
    d) **Methods**: clear, concise description of the methods to be used and the length of time proposed for the research
    e) **Budget Justification:** Budget for salary, equipment and supplies needed for the proposed research with a brief description for each
    f) **CV:** NIH format Biosketch (or short 1 page resume) of Principal Investigator and/or key personnel involved in the proposed research
4. Submissions should be made by email in pdf format to: kwilkinson9@gmail.com by **November 24th 2018.**
5. Applicants will be notified of the outcome of their proposals in December 2018.

Evaluation of proposals will be made on the following criteria: relevance of the proposed project to beekeeping, scientific merit, appropriate justification of the budget proposal to the actual work to be performed, potential for securing or adding to funding from other sources, and finally, interest of proposed research to ECBA members. Recipients are required to make a presentation to members at an ECBA meeting. All funds must be expended by December 30th, 2019 and an accounting of expenditures made available to the ECBA treasurer by no later than March 31st, 2020.